

## Minutes of Board of Management Meeting

<b>Colaiste Treasa, Kanturk, Co Cork</b>	
<b>Date of Meeting:</b>	13 <sup>TH</sup> May at 4.30pm 2024
<b>In Attendance:</b>	John Paul O'Shea      Chairperson
	Veronica Walsh
	Niall Collins
	Joanne Corkery
	Colette Mc Carthy
	Sean O'Sullivan
<b>Apologies:</b>	Miriam Bourke, Seon Hynes
<b>Absent:</b>	John Murphy
<b>Agenda</b>	<ol style="list-style-type: none"> <li>1. Welcome</li> <li>2. Minutes and matters arising</li> <li>3. Applications for admission</li> <li>4. Subject Inspection</li> <li>5. Strategic Plan</li> <li>6. Child Protection</li> <li>7. POR review</li> <li>8. Finance</li> <li>9. Educational Matters</li> <li>10. Building developments and Equipment</li> <li>11. AOB</li> </ol>
<b>Opening Remarks by Chairperson</b>	
<b>Condolences</b>	
<b>Congratulations</b>	Congratulations to Annette Lordan on the occasion of her wedding to take place in July.
<b>Adoption of the Minutes of Previous Meeting</b>	<p>Minutes of previous meeting were read and approved.</p> <p>Proposed: Niall Collins Seconded: Sean O'Sullivan</p>
<b>Matters Arising</b>	The new school website mentioned in previous meetings is now operating, Niall Collins was thanked for his work in setting this up.
<b>Correspondence</b> e.g. Cork ETB, DES, NCCA, NCSE, HSE etc	
<b>DES C/L Issued or brought to the attention of the Board Members</b>	Free school books – two staff members will share the administration days to implement the free books and stationary to junior cycle students.
<b>Educational Matters</b> e.g. Leaving Certificate/Junior Certificate/ LCVP/LCA/ JCSP/DEIS/SCP/PLC/TY,	Science Subject Inspection: The school met the requirements in relation to child protection and anti -bullying procedures. The quality of teaching, learning and assessment was found to be very good overall. A range of highly effective formative assessment practices were observed in all lessons. Very good use was made of digital technology to support

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<p><b>Curricular Plan, Subject Inspection Reports etc</b></p>	<p>and reinforce learning. The quality of provision and whole school support for Science was very good. Planning and preparation was to a very high standard.</p> <p>Main recommendation was to extend learning opportunities for students who were not suitably challenged by tasks as seen in a small number of lessons.</p> <p>Delivery of Science equipment from DES grant was received the week before the inspection.</p> <p>Board discussed the possibility of introducing Spanish to the incoming first years.</p> <p>Senior cycle reform was discussed – revised subjects for 5<sup>th</sup> year 25/26 Biology, Physics, Chemistry, Arabic, Latin and Ancient Greek. New assessment components worth 40% will be incorporated.</p> <p>All third years will go to Fota Wildlife Park to complete an ecology field study.</p> <p>Fifth Year Summer exams will begin Friday 24<sup>th</sup>, First and Second year exams begin Monday 27<sup>th</sup>. TYs will have class assessments.</p>
<p><b>Finance Report</b></p>	<p>School finances were outlined to the board.</p> <p>Proposed: Sean O’ Sullivan Seconded: Niall Collins</p>
<p><b>School Planning /Policy Matters</b> e.g. Enrolment, CPD, Croke Park Hours etc</p>	<p><b>Enrolment and staffing:</b></p> <p>107 incoming first years have enrolled and sat the CAT exam.</p> <p>Transfer applications were considered:</p> <p><b>Strategic Planning:</b></p> <p>The board discussed the possibility of engaging with Pinta consultancy to help us to create a three-year plan for the school. They will liaise with a representative school team that will be responsible in phase one for the design of the data gathering processes leading to a consultation phase and then finally school priorities are identified in the final plan.</p> <p>A review of post of responsibilities will be completed before the Summer.</p> <p>Marie Sheehan a professional coach has delivered some sessions to AP1 post holders, AP2 post holders and non-post holders during term three. This will continue in the next academic year.</p> <p>We have a French teaching assistant starting in August 2024.</p>

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<b>Child Protection Oversight Report</b>	Number of referrals made since last meeting: 0
<b>Anti – Bullying Policy Report</b>	No reports.
<b>Report on School Discipline Issues</b>	<u>Suspensions:</u> 1
<b>Report on Risk Management</b>	No reports.
<b>General Report from Principal</b>	<p>The online shop for the new PE uniform is active. This uniform is compulsory for all first year and TY students. Other students can purchase the uniform if they wish to wear it on the days PE is timetabled.</p> <p>The 6<sup>th</sup> year LCVP, Engineering, Construction studies, Art &amp; Music practical exams have been completed along with 3<sup>rd</sup> year Home Economics &amp; Music practical exams.</p> <p>TY s completed a GAA Coaching course facilitated by Pat Spratt GDA for North Cork. They are organising a football blitz for all first years on Wednesday 22<sup>nd</sup> of May.</p> <p>5<sup>th</sup> year and 2<sup>nd</sup> year tours are planned for Thursday 23<sup>rd</sup> May. The first year tour is organised for Friday 24<sup>th</sup> May.</p> <p>Sports day is planned for Thursday 30<sup>th</sup>.</p> <p>The 6<sup>th</sup> year graduation ceremony will take place on Thursday 23<sup>rd</sup> May and the TY graduation will take place on 29<sup>th</sup> May.</p>
<b>Agreed Report to Staff &amp; Parents/Guardians</b>	<p>The board acknowledged and thanked Pat Spratt GDA for North Cork for his contribution in term 2 and 3 training 1<sup>st</sup> and 2<sup>nd</sup> years and facilitating the TY coaching course.</p> <p>The board recognised the hard work including the many extracurricular activities of all the staff over the year to the students in Colaiste Treasa.</p>
<b>Agreed Date for Next Meeting</b>	23 <sup>rd</sup> September 2024

Signed: \_\_\_\_\_ Chairperson

Date: \_\_\_\_\_